

## **WOODLAND CLUBHOUSE RULES & REGULATIONS**

### **Clubhouse Rules**

Between the hours of 5:00 a.m. to midnight the clubhouse will remain open however; the main front doors and side door near the management office on will remain locked and the alarm will be armed after 5:00 p.m. during the week and on the weekends. In order to access the building, you will need to use the lower level door near the fitness center with your access card to enter and exit. Please note that you need to leave through the lower level door or you will set off the alarm and the fire/police will be contacted. Residents shall be responsible for cleaning the clubhouse, all trash shall be disposed of in the trash receptacles, carpets shall be vacuumed, tables cleaned, baths and kitchen cleaned and all doors shall be locked. Prior to exiting the building, we ask that you take a moment to confirm that all lights and the fire place have been turned off. The clubhouse also is wireless if you would like the network key please contact the management office. There is no smoking in the clubhouse including the screen in porch.

### **Great Room**

You may reserve the clubhouse for private functions which includes all rooms on the upper level of the clubhouse. Great Room, Library, Dining Room, and Kitchen. The Theatre and Multi-Purpose Room are not considered part of the Great Room reservation. Homeowners will agree that the function will terminate on or 10:00 pm. A deposit of \$500.00 made payable to The Neighborhoods at Woodland Pond will be required with any reservation and will be returned after an inspection of the clubhouse has been made. If there are any damages or cleaning charges, they will be assessed accordingly and deducted from your deposit. A maximum of fifty (75) persons will be permitted during a private function. Homeowners reserving the clubhouse must be present during the entire event. All reservations must be coordinated with the Management Office by calling 644-2113.

### **Theatre**

The theatre will be available for your use from 9:00 am to 10:00 pm. Monday through Sunday. You will be able to access the theatre with your access cards. You will also be able to utilize the DVD player in the media closet. Upon leaving the theatre the projector, lights and door must be closed. If there are any damages or cleaning charges, you will be billed accordingly. In the event you want to reserve the theater exclusively you must complete a reservation form through the management office and notification will be placed on the theatre door. No one under the age of 16 is allowed in the theater unless accompanied by a parent or guardian. No one will be allowed to enter the theatre with any wet clothing. The theatre has 19 seats. The popcorn machine is to be used by a staff member only. Homeowners shall be responsible for the behavior and actions of their guests and agree not to hold The Neighborhoods at Woodland Pond responsible for any damages, loss or theft of any and all equipment.

### **Fitness Center:**

The fitness center will be open Monday through Sunday from the hours of 5:00 a.m. to midnight. You will be provided two access cards; this will allow you to access the building and be able to utilize the Fitness Center. You may park your vehicles in the lower parking lot which will allow you to be more accessible to the fitness center. No one under 16 years of age is permitted to use the fitness center unless accompanied by a parent or legal guardian. Owners are solely responsible for their own appropriate use of the equipment. Owners will not admit any person to the fitness center who has not registered with the Management Office. If you wish to purchase any additional cards, there is a fee of fifteen dollars (\$15.00). This fee also applies to replacing any lost

cards. After you use the equipment, please be sure to wipe down the machine with the sanitizer provided in the fitness center.

### **Pool and Hot Tub:**

The Pool & spa will be open approximately on Memorial Day and remain open until the middle of September (weather permitting). The spa will close in the fall (weather permitting). Everyone will be notified on the exact closing dates for the spa. The hours of the Pool and Spa are 9:00 a.m. to 10:00 p.m. You will be able to use your access cards to open the pool gate. In an effort to insure the safety and enjoyment of all, we have developed the following rules. Please read and abide by them at all times.

- **Please note that there will not be a lifeguard on duty**, so all persons using the pool do swim at their own risk. Each person is solely responsible for any accident or injury in connection with the use of the pool facilities.
- No one under the age of 16 will be permitted to use the pool unless accompanied by a parent or legal guardian.
- All bathers, before entering the swimming pool or spa, shall be required to take a shower located in the bathrooms across the fitness center.
- No glass, pets, or alcoholic beverages are permitted in the pool area.
- You are permitted to bring food and beverages provided they are in paper and plastic containers and you dispose of them in the proper receptacle.
- Please respect others by minimizing noise; please cover the pool furniture with a towel when using suntan oils.
- No diving is permitted.
- There is no smoking at the pool or spa area.

### **Tennis Court Regulations:**

The tennis courts are for your enjoyment. However, in order to accommodate everyone's needs, we ask that you limit your playing time to one hour unless no one else is waiting. Only soft-soled athletic shoes are allowed on the courts. No skateboards, bicycles, roller-skates/blades are allowed on the courts at any time. We have provided a secure lock for all non-authorized users the code is #5913.

### **Guests:**

Homeowners are permitted up to four (4) guests to accompany you at the Woodland Clubhouse. Guest visits are not to exceed more than 14 days within a month. If this is violated, Management may terminate your membership.

---

Rules and regulations must be strictly adhered to. All homeowners agree to comply with other reasonable rules and regulations as may be established by the management from time to time for the purpose of maintaining the premises.